

Loan and reproduction requests

1 - Making a loan request

All loan requests should be made by letter addressed to:
Fabrice Hergott, Director
Musée d'art moderne de Paris
11 avenue du Président Wilson
75116 Paris

Digital loan requests can be send to the following email :
prets.mam@paris.fr

Please do not use this email for any other correspondence regarding loans and questions about current loans.

Loan requests must be made at least nine months before the opening date of the exhibition.

Information to be provided:

- Name and address of the institution organising the exhibition
- Full name and address of the exhibition venue (venues if touring)
- Exhibition title and curatorial team
- Opening and closing dates
- Content of the exhibition
- List of the items requested with (inventory no.)
- Facility report (covering the conditions of display and security for the exhibition venue) at the first request
- Full contact details of the person in charge of the request

2 - Reviewing the loan request

Each loan request is reviewed by a committee which meets approximately every six weeks.

In 2023, the committee will be held on the following dates :

January, 30th
March, 19th
May, 28th
July, 9th
September, 19th
November, 14th

A letter of response granting or refusing the request will be sent by the Director to the borrowing organisation. If the request is granted, the letter will contain the contact details of the coordinating curator in charge of the loan.

In the event of any changes to a request (additional items), changes to the dates or venue, a new letter must be sent to the Director of Musée d'Art Moderne de Paris as soon as possible.

If the request is withdrawn, any costs already incurred will be billed (framing, restoration, etc.). All changes to a request will be reviewed by the committee.

3 –Loan costs

The costs of packing, transport and courier services, insurance, framing, video duplication, supplies needed to set up items and installation will be covered by the borrower. The borrower may also be required to pay for essential conservation and restoration costs, after consultation of the coordinating curator.

4 -Contact:

Hélène Leroy, head of collections: helene-florence.leroy@paris.fr

Claire Böhm, head of registrar – exhibition and collection management:

claire.bohm@paris.fr

Maillys André, assistant to Mr Fabrice Hergott: maillys.andre@paris.fr

5 -Reproduction requests

Orders for photographic reproductions of works protected by copyright should be sent to the Photography Agency of RMN-GP at:

gladys.pilastrini@rmngp.fr

Agence photographique de la RMN

254-256, rue de Bercy

75577 PARIS Cedex 12

Tel.: +33 (0)1 40 13 46 83

The financial terms of the provision of reproductions will be agreed directly with the Photography Agency of RMN-GP, which is not a party to the loan contract, and a separate agreement will be signed by the latter with the borrower.

For your information: the RMN-GP Photography Agency allows the dissemination to the press of a maximum of three photographs free of charge, for the purpose of publicising the exhibition.

Orders for photographic reproductions of works in the public domain should be sent to the computerisation and digitisation department of Paris Musées (*Service Informatisation et Numérisation de l'Établissement Public Paris Musées*):

photo.parismusees@paris.fr